



Enrollment Agreement for 2012
Appletree Childcare & Learning Center
For Children Ages Six-Weeks through Preschool

- Appletree - Copy
 Parent - Copy

Child's Name: _____ Date of Birth: _____

Parent's Name: (1) _____ (2) _____

Requested Start Date: _____ New Agreement I will advise of schedule changes:

Schedule	Days Attending:	Full-Day / Half-Day
	<input type="checkbox"/> Monday	<input type="checkbox"/> Full <input type="checkbox"/> Half
	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Full <input type="checkbox"/> Half
	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Full <input type="checkbox"/> Half
	<input type="checkbox"/> Thursday	<input type="checkbox"/> Full <input type="checkbox"/> Half
	<input type="checkbox"/> Friday	<input type="checkbox"/> Full <input type="checkbox"/> Half

Other Schedule: _____

a. Tuition

- I agree to pay tuition in the amount of \$ _____ per week, due each Monday or the first day of the week that my child attends.
- A one-time registration fee is \$85.00 (non-refundable & payable at the time of a new enrollment).
- A late payment fee may be assessed at \$5.00 per day if tuition is not paid on the due date.
- Appletree closes at 6 p.m. A late pickup fee is assessed at \$1.00 per minute past the designated closing time, and the fee is due at the time of pickup payable to the teacher on-duty.
- A returned check from the bank is assessed a fee of \$35.00 for processing. If two checks are returned from the bank, future tuition is payable in cash or a money order.
- No refunds will be made for days missed due to illness, snow, vacation or holidays. The full tuition is payable each week that the child is enrolled.
- If tuition is not paid in full and subsequently sent to collection, then additional fees of up to 35% of the outstanding amount due may be assessed.

b. Holidays

Appletree Childcare will observe the following holidays during which the center will be closed: *(The Holiday Schedule is subject to change. Please check with Appletree regarding holiday notices.)*

2012 Holiday Closures

New Year's	Monday	January 2 nd
Good Friday	Friday	April 6 th
Memorial Day	Monday	May 28 th
Independence Day	Wednesday	July 4 th
Labor Day	Monday	September 3 rd
Thanksgiving Day	Thursday	November 22 nd
Christmas Day	Tuesday	December 25 th

c. Winter Snow Days:

Appletree will close if Philadelphia public schools close due to severe storm weather conditions. Tuition is structured to compensate for holidays and snow days, and therefore tuition credit is not provided. Children

